



Annual Report & Accounts

2010 - 2011



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Legal and administrative information

Name of charity:	Disability Cornwall & Isles of Scilly LTD
Charity registration number:	1140925
Company number:	7436153
Governing instrument:	Constitution adopted 25 April 1997, as amended 30 July 2003 and 6 June 2006. Memorandum and articles of association adopted 11 November 2010
Principal Address:	Units 1G/H Guildford Road Industrial Estate Guildford Road Hayle Cornwall, TR27 4QZ www.disabilitycornwall.org.uk
Independent examiner:	GD Boulton FCA Robinson Reed Layton Peat House Newham Road Truro Cornwall, TR1 2DP
Bankers:	CAF Bank Limited 25 Kings Hill Avenue West Malling Kent, ME19 4JQ
Solicitors:	Michelmores LLP Woodwater House Pynes Hill Exeter, EX2 5WR

Mission

Statement

To facilitate a fully inclusive society in Cornwall through empowering disabled people to achieve independence, choice and control.

Trustees Report

This has been another fulfilling and exciting year for Disability Cornwall as we continue to grow and develop to meet the opportunities and challenges currently in abundance.

What we have accomplished during the Year ...

The beginning of the year was focussed on wrapping the Action and Learning Site programme commissioned by the Department of Health. Multiple products were produced as a result, including the DC100 consultation tool and the Accessible Event Guide, all of which were well received and which have influenced good practice nationally. Phase 2 of the Department of Health programme, aimed at building capacity within disabled people's organisations to enable them to take a full and equal part in the personalisation agenda, led to Disability Cornwall establishing the ULO Network. We have brought eleven organisations together and have been collectively working to share learning, build capacity and identify opportunities for partnership working and service development.

Thanks to the Capacity Builders programme, The Warehouse conversion was completed, resulting in a fantastic new venue, including meeting room, conference facility and accessible toilets, where we could not only develop our own projects and services but also generate much-needed revenue through room hire.

Continuing with the roll-out of personal budgets and our role working with DACS to ensure this was implemented successfully, we developed our own Personal Budgets Support Services, including Payroll, managed accounts and Employer Support. This last is proving the biggest challenge for most people, so it is clear there is a need for us to continue to develop truly holistic personal budget support services.

Our AGM in October presented a great opportunity to meet a good number of our members and it was good to see so many new faces, as well as old friends, and have an open discussion, after the main business of the day, about what's happening around Cornwall and what the issues are for disabled people and carers.

We also continued to publish our Discover magazines, disseminating information and raising awareness, particularly relevant with so many legislative government reforms currently affecting disabled people and carers.

In November, we teamed up with the Cornwall Rural Community Council, Age Concern Cornwall and Carers Rights, to tender for Cornwall Carers' Services and in March heard we had been successful. Disability Cornwall will be delivering 3 key elements: 3 editions of Carers news each year, a continuing support service for carers exiting the service, and we will have responsibility for service monitoring and evaluation. We look forward to delivering these services in partnership over the next three years and improving the lives of carers in Cornwall.

We have gone totally digital! We have launched a brand new accessible website available in nine languages, four formats and Browse Aloud enabled. Facebook & Twitter profiles have enabled us to maximise contact between the organisation and the people we serve. We can now distribute accessible information to a wider audience and generate increased interest in the organisation and its work.

We were delighted in March to secure our first health contract, with the Orthotics Service for N&NE Cornwall. This will provide a more person-centred and efficient service for people and we hope that this will lead to more opportunities for us within health in the future.

Our flagship front line service DIAL, of which we're immensely proud, assisted clients to claim an additional £206,874.00 in welfare benefits and answered 2827 enquiries this year. Changes to welfare benefits and statutory provision are creating anxiety for many, and DIAL is not only seeing an increase in enquiries but also in the complexity of cases. DIAL delivered 32 Community talks to local organisations and groups and established a new outreach in Bodmin. A further 218 people were supported on a one to one basis by our team at our outreach venues countywide.

In the spirit of greater engagement with the social care workforce, DIAL also hosted its first social work student placement, which went incredibly well, with the student gaining first-hand experience of the social model of disability within a user-led environment.

We worked with Disability Rights Watch UK, which was set up to ensure that disabled people and their organisations are actively involved in monitoring

their human rights. They requested our support with collating information for presentation to the UN Convention for People with Disabilities.

All of this in addition to delivering our consultation services, access auditing and equipment solutions to involve disabled people in shaping new services and improving the wider environment to make it inclusive for everyone.

Moving Forward...

As ever, we continue to work with partners and our membership at local, regional and national level, to further the interests of disabled people and shape initiatives to ensure we continue to fulfil our mission statement: the full inclusion of disabled people at all levels in society.

Despite the gloomy economic environment, we are, as ever, optimistic for the future of our organisation. Though at times it seems, in the never-ending quest for funding, that we are not making progress, when we look back over the last year, it is clear that Disability Cornwall has become a powerful driver for the disabled people's independent living movement.

With an excellent trustee board and a skilled and knowledgeable team, we will embrace the opportunities and meet the challenges ahead with equal vigour.

Staffing & Management

The Board of Trustees consists of, at any given time, no less than 75% disabled people. They are responsible for steering the strategic direction of the organisation; this year the board comprised:

Trustees

Steve Paget MBE	Chairman	
Stuart Williams	Vice Chair	Resigned 24 January 2011
Sharon Kilty	Vice Chair	
Trevor Bailey	Treasurer	
Andrew Ashbridge	Trustee	
Tom Hocking	Trustee	
Christopher Jordan	Trustee	
Pete Skea	Trustee	
John Pritchard	Trustee	Resigned 31 October 2010
Ann Marie Storer	Trustee	Resigned 19 January 2011
Galina Tomas	Trustee	
Tamsin Thorne	Trustee	
Catriona Wilson	Trustee	
Steve Harry	Adviser	
Nigel Walker	Adviser	
Tom Hawkins	Adviser	

Paid Employees

Full time

Theo Blackmore	Strategic Liaison Manager
Theresa Court	Welfare Rights Adviser & DIAL Project Manager
Lindsey Haydock-Clemo	Equalities Adviser
Jane Johnson	Chief Executive
Francine Maskell	Orthotics Appointments Secretary

Sharon Riley Finance Officer & Services Lead for Personal Budgets

Danielle Roberts Assistant Administrator

Vaughan Temby Community Engagement Officer

Part time

Ros Ellis Administrative Support

Gary Harfoot Independent Living Adviser

Debbie Iles Independent Living Adviser

Maria Tierney Development Officer

Volunteers

Phyllis Chapman DIAL Administrative Support

Geoff Squibb Discover Photographer

Sharon Green DIAL Administrative Support

FINANCIAL STATEMENTS

Grant making policy

When funding is received which the charity is unable to use itself then it is passed to another suitable organisation to use for the purpose it was intended.

Investment policy

The trustees have considered the most appropriate policy for investing funds and find that the current arrangements with the short term bank deposits meet the requirement to generate a return on capital whilst maintaining access to funds for operational purposes.

Reserves policy

In order that the charity can meet its objectives for disabled people in Cornwall, the trustees have considered its resources and commitments. The charity is reliant on grant funding and the trustees consider that unrestricted reserves should be maintained to cover approximately 3 months of the expected core running costs and have designated £22,500 of unrestricted funds for this purpose.

Risk review

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to minimise or mitigate these. The trustees will continue to review potential risks on a regular basis and will take further action to minimise or mitigate these risks as required.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the financial activities for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with Charities Act. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Statement of disclosure to independent examiner

So far as the trustees are aware, there is no relevant information of which the charity's independent examiner is unaware. Additionally the trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant information and to establish that the charity's independent examiner is aware of that information.

By order of the trustees

Units 1G & 1H
Guildford Road Industrial Estate
HAYLE
Cornwall
TR27 4QZ

Trustee

Independent examiner's report to the trustees of Disability Cornwall

I report on the financial statements of the charity for the year ended 31 March 2011, which are set out on pages 14 to 26.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's report to the trustees of Disability Cornwall (continued)

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Chartered Accountant

Peat House
Newham Road
TRURO
TR1 2DP

Statement of financial activities
For the year ended 31 March 2011

	Notes	Restricted funds £	Unrestricted funds £	Total 2011 £	Total 2010 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	-	1,119	1,119	2,118
Activities for generating funds	3	61	22,221	22,272	8,529
Investment income	4	-	177	177	324
<i>Incoming resources from charitable activities:</i>					
Charitable activities	6	247,820	6,146	253,966	270,937
Total incoming resources		247,881	29,653	277,534	281,908
Resources expended					
<i>Cost of generating funds</i>					
<i>Charitable activities</i>	7	(248,446)	(39,249)	(287,695)	(260,310)
<i>Governance costs</i>	8	(1,469)	(2,270)	(3,739)	(3,081)
Total resources expended		(250,560)	(42,462)	(293,022)	(263,391)
Net (outgoing)/incoming resources for the year		(2,679)	(12,809)	(15,488)	18,517
Transfers between funds		(2,200)	2,200	-	-
Net movement in funds		(4,879)	(10,609)	(15,488)	18,517
Fund balances brought forward		90,879	43,780	134,659	116,142
Fund balances carried forward		86,000	33,171	119,171	134,659

The charity has no recognised gains or losses in the years to 31 March 2011 or 2010 other than those passing through the statement of financial activities.

There were no acquisitions or discontinued operations within the charity during the years to 31 March 2011 or 2010.

Balance sheet
As at 31 March 2011

	Notes	£	2011 £	£	2010 £
Fixed assets					
Tangible assets	12		47,869		45,161
Current assets					
Debtors	13	6,568		4,166	
Cash at bank and in hand		73,396		112,203	
			<u>79,964</u>	<u>116,369</u>	
Creditors: amounts falling due within one year	14	(8,662)		(26,871)	
Net current assets			<u>71,302</u>		89,498
Net assets			<u>119,171</u>		<u>134,659</u>
Funds					
Restricted funds	15		86,000		90,879
Unrestricted general funds	16	10,671		21,280	
Unrestricted designated funds	16	22,500		22,500	
			<u>33,171</u>	<u>43,780</u>	
	17		<u>119,171</u>		<u>134,659</u>

These financial statements were approved by the trustees on and were signed on its behalf by:

Trustee

Notes

(forming part of the financial statements)

1. Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005.

1.1. Cash flow statement

Under Financial Reporting Standard 1, the charity is exempt from the requirement to prepare a cash flow statement on the grounds of its size.

1.2. Fixed assets and depreciation

Depreciation is provided on fixed assets to write off the cost less the estimated residual value of the assets by equal instalments over their estimated useful economic lives as follows:

Leasehold improvements	Over the period of the lease
Equipment	25-33% per annum

1.3. Grants receivable

Incoming resources from grants are recognised in the Statement of Financial Activities when they are receivable. Grants are deferred where they relate to a specific future period.

1.4. Voluntary income

Voluntary income received by way of donations and legacies to the charity is included in the Statement of Financial Activities when there is certainty of receipt and the amount can be measured with sufficient reliability. Intangible income is not included unless it represents goods or services which would have otherwise been purchased.

Legacies are recognised in the financial statements in the period to which the charity becomes entitled to the income, unless it is incapable of financial measurement.

Notes

(forming part of the financial statements)

1.5. Value added tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in these financial statements.

1.6. Resources expended

Certain expenditure is directly attributable to specific activities, other shared costs are apportioned on a fair basis, between cost centres based on the level of activity by each cost centre of the services provided. Governance costs include the cost of accountancy fees.

Grants payable are charged in the period when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions, which have not been met at the period end, are noted as a commitment, but not accrued as expenditure.

1.7. Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other incoming resources received or generated for any of the charitable objects. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

2. Voluntary income

	Restricted £	Unrestricted £	2011 £	2010 £
Donations	-	1,119	1,119	2,118

Notes
(forming part of the financial statements)

3. Activities for generating funds

	2011	2010
	£	£
Fundraising	243	2,394
Advertising fees	6,990	6,135
Services provided	1,429	-
Conference facility hire	6,655	-
Membership fees	1,170	-
Consultancy and other income	4,210	-
Discover sponsorship	1,575	-
	<hr/>	<hr/>
	22,272	8,529
	<hr/> <hr/>	<hr/> <hr/>

4. Investment income

	2011	2010
	£	£
Bank interest receivable	177	324
	<hr/>	<hr/>

5. Cost of generating funds

	2011	2010
	£	£
Catering and refreshments	1,588	-
	<hr/>	<hr/>

Notes
(forming part of the financial statements)

6. Incoming resources from charitable activities

	Restricted funds £	Unrestricted funds £	Total 2011 £	Total 2010 £
Membership fees	-	-	-	1,248
Consultancy and other income	-	-	-	6,328
Orthotics contract	-	6,146	6,146	-
<i>Grants:</i>				
Awards for All	9,590	-	9,590	-
Dept Adult Social Care - SLA(1)	73,513	-	73,513	73,513
Dept Adult Social Care – (M of A)	11,157	-	11,157	-
Dept Adult Social Care – Carers News	-	-	-	12,500
Dept Adult Social Care – SLA(2) CIL	50,000	-	50,000	50,000
Comic Relief	18,000	-	18,000	35,000
Duchy Health Charity	15,000	-	15,000	-
Dept of Health WS	5,000	-	5,000	-
Quinnian Trust	2,888	-	2,888	-
Lloyds TSB Foundation	-	-	-	10,000
Clare Milne Trust	20,000	-	20,000	10,000
Dept of Health ULO Hub	10,000	-	10,000	10,000
Capacity Builders	-	-	-	39,380
Basis	30,351	-	30,351	22,468
Other grants	2,321	-	2,321	500
	<hr/>	<hr/>	<hr/>	<hr/>
	247,820	6,146	253,966	270,937
	<hr/>	<hr/>	<hr/>	<hr/>

Notes

(forming part of the financial statements)

7. Cost of charitable activities

	2011	2010
	£	£
Consultancy costs	-	4,597
Discover magazine and delivery	15,024	13,280
Carers News print costs	-	6,008
Advertising and marketing	3,210	90
Equipment and furnishings	10,187	526
IT maintenance	4,271	914
Insurance	1,539	2,291
Legal and professional fees	3,326	5,999
Management committee expenses	1,321	2,417
Meetings	-	366
Post, stationery and photocopier	5,859	2,278
Rent and office maintenance	19,913	17,256
Light, heat and water	2,533	195
Salaries	195,607	176,029
Staff Travel	4,078	1,437
Staff Training and recruitment	151	723
Cleaning	2,215	-
Subscriptions	1,049	1,352
Telephone	2,596	2,523
Sandchair	2,368	-
Volunteers Expenses	1,519	820
Bank Charges	65	164
Sundries and waste disposal	1,858	1,260
Depreciation	5,422	1,779
Disposal of equipment	-	9,441
Development costs	3,584	8,565
	<hr/>	<hr/>
	287,695	260,310
	<hr/> <hr/>	<hr/> <hr/>

Notes
 (forming part of the financial statements)

8. Governance costs

	2011 £	2010 £
Audit – under accrual prior year	-	165
Independent examiner's fee	1,800	1,763
Professional fees	1,939	1,153
	<hr/> 3,739 <hr/>	<hr/> 3,081 <hr/>

9. Staff costs and numbers

	2011 £	2010 £
<i>Staff costs were as follows:</i>		
Salaries	180,163	162,674
Social security costs	15,444	13,355
	<hr/> 195,607 <hr/>	<hr/> 176,029 <hr/>

No employee received emoluments of more than £60,000.

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2011 No	2010 No
Charitable activities	9	8
	<hr/> 9 <hr/>	<hr/> 8 <hr/>

10. Trustees' remuneration

No remuneration was paid to the trustees in either 2011 or 2010. Expenses totalling £677 (2010: £325) were reimbursed to 4 (2010: 8) trustees.

Notes
(forming part of the financial statements)

11 Taxation

The charity is exempt from corporation tax due to its charitable status.

12 Tangible fixed assets

	Leasehold improvements	Equipment	Total
	£	£	£
Cost			
At 1 April 2010	44,928	23,106	68,034
Additions	8,130	-	8,130
	-----	-----	-----
At 31 March 2011	53,058	23,106	76,164
	-----	-----	-----
Depreciation			
At 1 April 2010	-	22,873	22,873
Charge for the year	5,306	116	5,422
	-----	-----	-----
At 31 March 2011	5,306	22,989	28,295
	-----	-----	-----
Net book value			
At 31 March 2011	47,752	117	47,869
	=====	=====	=====
At 31 March 2010	44,928	233	45,161
	=====	=====	=====

13. Debtors

	2011	2010
	£	£
Other debtors	5,990	2,290
Prepayments	578	1,876
	-----	-----
	6,568	4,166
	=====	=====

Notes

(forming part of the financial statements)

14. Creditors: amounts falling due within one year

	2011	2010
	£	£
Other creditors, tax and social security	6,862	24,521
Accruals	1,800	2,350
	<hr/>	<hr/>
	8,662	26,871
	<hr/> <hr/>	<hr/> <hr/>

15. Restricted funds

	At 31 March 2010 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2011 £
Comic Relief	2,887	18,000	(20,887)	-	-
DACS – SLA(2) CIL	1,273	50,000	(51,708)	435	-
DACS (M of A)	-	11,157	(11,157)	-	-
Sandchairs Fund	662	2,888	(2,368)	(520)	662
Awards for All	-	9,590	(6,469)	(3,121)	-
Lloyds TSB	1,414	-	-	(1,414)	-
DACS SLA(1)	7,640	73,513	(78,233)	-	2,920
Dept of Health ALS	118	-	(118)	-	-
DACS Carers News	6,197	-	(2,098)	(4,099)	-
Dept of Health ULO Hub	10,000	10,000	(20,000)	-	-
Dept of Health WS	-	5,000	(476)	-	4,524
Duchy Health Charity	-	15,000	(15,008)	8	-
Clare Milne Trust	10,000	20,000	(10,000)	-	20,000
Basis	5,760	30,351	(25,721)	(697)	9,693
Development project	44,928	-	(5,306)	8,130	47,752
Other smaller funds	-	2,382	(1,011)	(922)	449
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	90,879	247,881	(250,560)	(2,200)	86,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes

(forming part of the financial statements)

15. Restricted funds (continued)

Purposes of restricted funds

Comic Relief	Funds the Executive Director post.
DACS – SLA(2)	Funding towards the development of a centre for independent living.
Sandchairs Fund	This is a holding fund for sandchairs. As and when donations are made chairs are purchased.
Awards for All	Access all areas project. Purchase and upgrading of ICT systems and equipment, to ensure increased capacity, improve client referral procedure via internal routes, create further volunteer training and peer support opportunities.
Lloyds TSB	Towards DIAL service, Discover Magazine and running costs.
DACS – SLA(1)	Funds a contribution towards the DIAL Service, Discover Magazine and core running costs including management board expenses.
DASC Carers News	To specifically cover production and print costs of the Carers News publication.
Dept of Health ULO Hub	Workforce strategy and plan for user led organisations.
Dept of Health WS	Workforce Strategy grant to plan for user led organisations.
Duchy Health Charity	Funding towards the cost of Dial.
Clare Milne	To part fund the administrator's salary plus funds carried forward into 2011/12 to support the charity's shortfall.
Basis	Part of a consortia programme to deliver an equalities adviser for two years to assist voluntary and community sector organisations to comply with equalities legislation.
Development project	This fund represents the cost of the warehouse conversion and conference facilities less depreciation.

Notes

(forming part of the financial statements)

16. Unrestricted funds

	At 31 March 2010 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2011 £
General funds	21,280	29,653	(42,462)	2,200	10,671
<i>Designated funds:</i>					
Running costs reserve	22,500	-	-	-	22,500
	<u>43,780</u>	<u>29,653</u>	<u>(42,462)</u>	<u>2,200</u>	<u>33,171</u>

The running costs reserve represents 3 months core costs should all funding cease.

17. Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total £
Tangible fixed assets	47,869	-	47,869
Net current assets	38,131	33,171	71,302
	<u>86,000</u>	<u>33,171</u>	<u>119,171</u>

18 Financial commitments

At 31 March 2011, annual commitments under non-cancellable operating leases were as follows:

	2011 £	2010 £
Land and buildings		
<i>Operating leases which expire:</i>		
Between one and two years	15,000	-
Between two and five years	-	13,500
	<u>15,000</u>	<u>13,500</u>

Notes

(forming part of the financial statements)

19. Post balance sheet event

The activities of the charity ceased on 31 March 2011 and were transferred to Disability Cornwall and the Isles of Scilly. The trustees of this charity are also trustees of Disability Cornwall and the Isles of Scilly.

Contact Us



Units 1G/H Guildford Road Industrial Estate

Guildford Road

Hayle

Cornwall

TR27 4QZ

T: 01736 756655

Tel/Mincom: 01736 759500 (DIAL)

E: info@disabilitycornwall.org.uk

www.disabilitycornwall.org.uk

www.facebook.com/DisabilityCornwall

www.twitter.com/CornwallDC