



## Annual Report and Accounts 2015 - 2016

Charity registration number: 1140925

Company registration number: 07436153



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## Acknowledgements

A very special thank you to our grant funders, without whom we could not undertake our valuable work, supporting disabled people and their families in Cornwall and the Isles of Scilly:

***Cabinet Office (VCS Sustainability Fund)***

***Comic Relief***

***Duchy Health Charity***

***Lloyds Foundation for England and Wales***

***The Henry Smith Charity***

***The Rank Foundation***

***The Peter Harrison Foundation***

***West Cornwall Youth Trust***

# disAbility Cornwall & Isles of Scilly

## Legal and administrative information

<b>Charity operating name</b>	disAbility Cornwall & Isles of Scilly
<b>Charity registered name</b>	Disability Cornwall and the Isles of Scilly
<b>Charity registration number</b>	1140925
<b>Company registration number</b>	07436153
<b>Governing instrument</b>	Constitution adopted 25 April 1997, amended 30 July 2003 and 6 June 2006. Memorandum and articles of association adopted 11 November 2010
<b>Principal address</b>	Units 1G/H Guildford Road Industrial Estate Guildford Road Hayle Cornwall TR27 4QZ <a href="http://www.disabilitycornwall.org.uk">www.disabilitycornwall.org.uk</a>
<b>Accountants</b>	Robinson Reed Layton Peat House Newham Road Truro Cornwall TR1 2DP
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue West Malling Kent ME19 4JQ
<b>Solicitors</b>	Michelmores LLP Woodwater House Pynes Hill Exeter EX2 5WR

# disAbility Cornwall & Isles of Scilly

## Management and People

### Trustees / Directors

Steve Paget MBE	Chair	
Chris Jordan	Vice Chair	
Francis Rowe	Treasurer	
Trevor Bailey		(Until December 2015)
Flicka Forristal		(Until February 2016)
Sharon Kilty		
Kenneth Lane		(Until December 2015)
Shura Simons		(From December 2015)
Christine Simpson		(From December 2015)
Joe Stinton		(From December 2015)
Pete Skea		

### Advisers

Steve Harry  
Nigel Walker

### Staff

#### Core Team

Sarah Braunton	Finance Assistant
James Burrows	Web Administrator
Jane Johnson	Chief Executive Officer
Katie Pratt	Executive Assistant
Danielle Roberts	Business Services Lead
Christina Sandow	Communications Administrator
Vaughan Temby	Community Engagement Manager
Maria Tierney	Development Manager

#### Advice Services

Eleanor Beard	Project Coordinator, Trek West	(Until March 2016)
Tim Carter	Independent Living Adviser	(Until June 2015)
Theresa Court	Advice Services Manager	
Wendy Gibson	Independent Living Adviser	(July – October 2015)
Debbie Iles	Independent Living Adviser	
Robert Pickering	Independent Living Adviser	(From March 2016)
Peddyr Prior	Independent Living Adviser	(Until March 2016)
	Project Coordinator, Trek West	(from March 2016)
Susan Russell	Independent Living Adviser	

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## Management and People (continued)

### Special Educational Needs and Disability Information Advice and Support Service (SENDIASS)

Cathy Galsworthy	SENDIASS Officer
Denise Lydall	SENDIASS Officer
Adele Nankervis	SENDIASS Supervisor

### Independent Support Service

Kay Henry	Team Lead	
Sally Lock	Independent Support Facilitator	(Until October 2015)
Anna O'Neill	Independent Support Facilitator	(Until October 2015)
Anna Williamson	Independent Support Facilitator	(Until October 2015)

### Personal Budgets

Lynne Drew	Managing Care & Support Lead
Fiona Wallis	Managing Care & Support Administrator

### Orthotics Service

Simon Devetta	Administrator
Ros Ellis	Support Administrator
Amanda Jack	Administrator
Francine Maskell	Service Supervisor
Issy Mitchell	Service Supervisor

### Volunteers

Flicka Forristal	Carers News Distribution
Tim Forristal	Carers News Distribution
Geoff Squibb	Photographer
Murdoch and Trevithick Team	Carers News Distribution

# disAbility Cornwall & Isles of Scilly

## Our Mission, Aims and Objectives

### **Mission Statement**

*To facilitate a fully inclusive society in Cornwall through empowering disabled people to achieve independence, choice and control.*

### **Strategic Aims**

To proactively work in partnership to achieve our mission.

To increase opportunities within the social, education, training and employment environments.

To challenge discrimination and inequalities.

To promote examples of good practice.

### **Strategic Objectives**

To champion opportunities for discussion, information exchange and networking.

To act as a focus for the disability sector, providing a representative voice where appropriate.

To channel information, both to and from the disability sector, acting as a consultative body and a point of contact as appropriate.

To ensure representation of disabled people and their organisations on issues of importance.

To proactively raise awareness of issues that affect disabled people.

To involve people in opportunities that fulfil our aims and objectives.

To work in partnership with groups and organisations of disabled people and work with or for.

To raise awareness and promote positive images of disability, encouraging the media and others to increase and improve their portrayal of disabled people.

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## Foreword from the Chair of Trustees

This has been a very busy and productive year for our organisation. We have continued to deliver against our core mission, despite the ever increasing demand for support and a fiercely competitive fundraising environment. We can be rightly proud that our organisation continues to demonstrate that we can successfully balance the need to take a more commercial approach to generating income for the charity, while never compromising our core values and our community-based approaches to frontline support and engagement with our stakeholders.

A new initiative we trialled was the 'Have a Go at Ball Sports' days, in partnership with Shilton Soccer, for children and young people age 6-18 (during the summer and October half term). The sessions were well attended with great feedback, so much so, we are hoping to run them again this summer.

We were successful in rolling out the first year of our Trek West programme, funded by the Lloyds Bank Foundation, and providing people with multiple barriers and disadvantage with more in-depth, longer term support, with a dedicated Guide supporting them on their 'journey'.

We started the process of exploring the potential of working in partnership with Cornwall Fire & Rescue Service, with a view to creating more joined-up, effective working practices that will better support individuals and communities. We hope this will lead to a more visible presence for our organisation and, while our partnership is still in its infancy, we are very excited by its potential to deliver real benefits for our stakeholders.

Our AGM was quite an event this year, although we were up against the elements a little, as the weather is no respecter of occasion! This year our AGM was hosted at the Heartlands site and incorporated an 'equipment amnesty', with all non-NHS mobility aids and equipment dropped off and transported to Wales, from where they were successfully shipped to the Disabled People's Organisations we have relations with in East Africa through Disability Wales and ResponsABLE Assistance.

All the trustees and staff came together to review our mission and aims, along with our branding. This important piece of work was designed to ensure we not only continue to reflect the needs and wishes of our stakeholders, but also to ensure our reach reflects the transformation we are undergoing as we modernise and expand. The organisation has adopted a **RISE** model to better capture and communicate the wide variety of our activities, which now come under four key areas: **R**epresent, **I**nclude, **S**upport and **E**mpower. We look forward to a launch of our **RISE** model, combined with a refresh of our logo and a brand new website.

We are always keen to encourage service providers to improve access to their goods and services and help to create the fully inclusive society we want to achieve. Sadly, despite 21 years of legislation, access is still very poor across the service sectors, public, private and voluntary, and we continually hear from people who endure daily barriers to living their lives as full and equal citizens in their communities. While our Access services were established to provide non-judgemental support and guidance to providers, too often we still have to undertake representational work on behalf of our stakeholders to ensure their voices are heard. This year has been no different, yet we continue to look forward to a time when disabled people and their families enjoy equity of access to essential and non-essential services alike.

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## Foreword from the Chair of Trustees (continued)

As we look forward, we note the importance of the European Referendum in June 2016 and the potential impact that may have on our members. While we remain non-political as an organisation, we are keen that the decision taken is well-informed and taken in the best interests of disabled people, families and communities in Cornwall, which remains one of the poorest areas in the EU.

I am and continue to be, proud to lead this organisation from board level and with the excellent leadership from our Chief Executive, supported by a committed, hard-working staff team.

May I take this opportunity to extend my heartfelt gratitude to all those people who have supported disAbility Cornwall & Isles of Scilly during the past year: our members, volunteers, funders, partners, staff and trustees – you are all part of a team ethic, which continues to serve.

Thank you all.

Steve Paget MBE  
Chair

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## Activities Achievements and Performance

Service	Number of people supported	Annual activity
<p><b>Membership</b></p> <p>We have two tiers of membership: one for individuals and one for associate members who have an interest in supporting disabled people, their families and carers. Our Trustees are elected from our membership.</p>	<p><b>381 Individuals</b></p> <p><b>51 Associate organisations</b></p>	<p>We have many ways in which we engage with our members, through focus group activity and consultations, invitations to attend our AGM and events, and extensively with members who follow us via social networks.</p>
<p><b>Online Services</b></p> <p>We manage three websites:  <a href="http://www.disabilitycornwall.org.uk">www.disabilitycornwall.org.uk</a>  <a href="http://www.cornwallsendiass.org.uk">www.cornwallsendiass.org.uk</a>  <a href="http://www.findmeapa.co.uk">www.findmeapa.co.uk</a></p> <p>In addition we are active on Facebook and Twitter. Social networking is a key communication tool for us to share information, good practice, articles of interest and to gain feedback from our client group. Though we remain acutely aware that only around half of our members are online.</p>	<p><b>39,457 hits on our websites</b></p> <p><b>1,320 Facebook Likes</b></p> <p><b>2,180 Twitter Followers</b></p>	<p>Our two dedicated online staff members have continued to develop and maintain our websites, in addition to posting and tweeting items of relevance and interest on a daily basis, including legislation, welfare reform and rights based issues, petitions and campaigns.</p> <p>We profiled other organisations' services and events, as well as tweeting and posting people's stories and experiences, along with articles of interest. We received comments and questions and responded accordingly.</p>
<p><b>DIAL</b></p> <p>Our Disability Information and Advice Line provides holistic assessments of need and supports clients with every aspect of independent living, via telephone, email, face to face at outreaches and at community talks.</p>	<p><b>1,123 disabled people, their friends, family and carers contacted the service with disability related enquiries</b></p> <p><b>3,518 actions with clients</b></p>	<p>We delivered advice, information and support regarding: access concerns, carers services and referrals, employment, equipment, grants and funding, independent living, health, holidays and leisure, housing, legislation, local and national groups, personal budgets, social care, transport and welfare entitlements.</p> <p>Our part-time Independent Living Advisers, funded by Comic Relief under the Healthier Finances</p>

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	<p><b>Approximately £287,333 raised in additional welfare entitlements and grants</b></p> <p><b>227 people were helped at outreaches</b></p>	<p>theme, have continued to deliver community talks and outreaches in Hayle, Liskeard, St Austell and Newquay.</p> <p>We have successfully held the prestigious Advice Quality Standard quality mark continually for 15 years. This assures we provide our clients with a professional service with robust policies and procedures to ensure the quality of our advice and guidance.</p>
<p><b>Third Party Reporting Centre</b></p> <p>As a member of the Safer Cornwall Partnership, people can report incidences of hate crime to us. We can, in turn, offer support to the victims as appropriate.</p>	<p><b>26 people reported cases of discrimination</b></p>	<p>We were here to listen to and support the victims of abuse and hate crime. We recorded the incidents reported to us and informed the police of the individual experiences, to save individuals the time and possible distress of contacting the police direct.</p>
<p><b>Trek West</b></p> <p>A three year project funded by Lloyds Bank Foundation, which commenced in March 2015 and supports around 20 people per year who have long-term conditions and who are experiencing multiple disadvantage.</p>	<p><b>27 beneficiaries supported</b></p>	<p>Our dedicated Project Coordinator has supported clients by helping them to access individual and group training opportunities, improve employability, social and economic wellbeing, and to reduce stress.</p>
<p><b>Healthwatch</b></p> <p>We are one of five 'expert partners' helping to deliver Healthwatch Cornwall. Our role is to ensure people report their experiences of health and social care, both negative and positive, with the ultimate aim being to shape and improve service provision.</p>	<p><b>54 individual health and social care topics and issues reported</b></p>	<p>In addition to submitting our findings through monthly and quarterly reporting to Healthwatch Cornwall, we attended local events and provided regular online updates and appeals, all to raise awareness of Healthwatch and to ensure our clients know of its purpose.</p>

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<p><b>SENDIASS (Special Educational Needs &amp; Disability Information Advice Support Service)</b></p> <p>We provide information, support and training for parents and carers of children with special educational needs, to enable them to make informed choices about their children's education.</p> <p>SENDIASS is also the gateway and triage the Independent Support Service.</p>	<p><b>382 parents supported</b></p> <p><b>1,037 separate actions taken</b></p>	<p>We supported parent carers with advice and advocacy at meetings and through correspondence.</p> <p>We attended support groups for parent carers and children at venues across the county organised by the Local Authority, NAS and Face to Face.</p> <p>We continue to host our own weekly support group at Paradise Park in Hayle.</p> <p>The service supervisor attends the quarterly South West Regional IASS meetings and all staff are completing the legal training to Level 3.</p> <p>We continue to meet on a regular basis with officers from the Local Authority to share stakeholder's concerns, issues and review service delivery. We also attend the Parent Carer Council for Cornwall (PCCC) and Local Offer Steering groups.</p> <p>In consultation with parent carers at our own support group we have offered advice and feedback on new information leaflets that will be put on the Local Offer SEN page.</p> <p>On the Isles of Scilly we continue to offer on demand support to parents, children and young people through email and telephone as well as face to face as needed. We have also hosted an Information Coffee morning each term with outreach one-to-one support for parents.</p>
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<p><b>Independent Support</b></p> <p>Independent Support is a two year programme which began in September 2014. It was established and funded by the Department of Education and is administered by the Council for Disabled Children.</p> <p>The programme is designed to support the implementation of the Children and Families Act 2014, which extends rights to parents, young people and children, including the key change from a Statement to an Education, Health and Care Plan (EHCP). An EHCP should bring all required support into one person-centred and user-friendly plan, regardless of whether the support is social, health or education related.</p>	<p><b>204 children and young people supported</b></p> <p><b>970 contacts with clients</b></p>	<p>Our Team Lead and three Independent Support Facilitators promoted the service throughout the county, talking to parents, children and young people at schools, colleges, children's centres and other venues, providing information about what the Independent Support Service can offer.</p> <p>As the service has progressed, in many cases we have experienced Education, Health and Care Plans being successful. However, some families have not had a successful outcome, but our team are also able to give advice and support to families who have been refused a plan.</p> <p>The service also received requests for advice and guidance from schools' Special Educational Needs Co-Ordinators (SENCOs), who were extremely grateful for the support available to help them through the new process.</p>
<p><b>Carers Services</b></p> <p>We are one of three organisations comprising the Cornwall Carers Service. Our role is to:</p> <ul style="list-style-type: none"> <li>➤ Produce the Carers News publication three times a year</li> </ul>	<p><b>20,870 copies were mailed direct to the homes of individual carers</b></p>	<p>A total of 24,850 copies of Carers News were produced, printed and distributed countywide this year. Of these, 20,873 were posted directly to the homes of individual carers countywide who are registered with the Cornwall Carers Service. The remaining 3,977 were delivered to other voluntary sector organisations and to services such as the Royal Cornwall Hospital, and to the team of Carer Support Workers, who then distribute in their local areas across Cornwall.</p>

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<ul style="list-style-type: none"> <li>➤ Provide Continuing Support to people whose caring role has changed</li> <li>➤ Monitor and evaluate the entire service.</li> </ul>	<p><b>170 enquiries received</b></p>	<p>We listened and advised carers referred for Continuing Support and provided support as appropriate.</p> <p>We also regularly share information regarding the Carers Service activities through our social media outlets.</p>
<p><b>Personal Budget Support Services</b></p> <p>Personal Budgets provide individuals with greater choice and control over how their support is delivered, who by and when.</p> <p>Our website for employers to find Personal Assistants is: <a href="http://www.findmeapa.co.uk">www.findmeapa.co.uk</a></p>	<p><b>192 payroll clients</b></p> <p><b>177 managed account clients</b></p> <p><b>142 employers and 261 PAs registered on the Find Me a PA website</b></p>	<p>This is a monthly service to assist our clients, who are regarded as small employers, with all aspects of payroll.</p> <p>We receive and manage funds from Cornwall Council on the client's behalf, maintaining all records and making all payments.</p> <p>Employers are able to find and contact PAs who are registered and available for work. They also benefit from receiving a 'Good Employer Toolkit', which we developed in-house.</p>
<p><b>Business Services</b></p> <p>Our primary services are access audit advice, consultation and training. All of these help to improve access to community services and the outdoor environment.</p>	<p><b>4 access audits completed</b></p>	<p>We provide a Walk, Wheel and Talk service which involves a physical on-site visit, followed by a comprehensive report of our findings and follow-up actions identified to be taken by the service provider. This year our clients were the National Trust, Penlee House Gallery &amp; Museum, Tregargus Trust and St Mewan School.</p> <p>We are pleased to be working in partnership with McCaren AIA (Architecture Interiors Access). The relationship with such a specialist access consultancy means we can tender for large and more complex access audits.</p>

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	<p><b>7 Consultation Panels or Focus Groups undertaken</b></p> <p><b>1 training session delivered</b></p>	<p>Service providers presented their plans and / or proposed service changes to one of our pan-disability focus groups to obtain qualitative feedback, which was collated into a report for the service provider to action. Our clients this year were Cornwall Council, Cormac, Jubilee Pool, Hall for Cornwall and Kresen Kernow.</p> <p>We delivered Equality and Diversity Training to staff working on St Michael's Mount.</p>
<p><b>The Cornwall Orthotics Service</b></p> <p>We delivered the 'back office' appointment service on behalf of the NHS Kernow.</p> <p>We delivered a friendly professional service for patients using Cornwall Orthotics Services. This includes ensuring clinics are held at convenient and accessible locations, patients are provided with an appointment time which suits their needs, processing orders and orthotic goods and ensuring timely distribution between the clinics, manufacturers and ourselves.</p>	<p><b>913 clinic sessions delivered</b></p> <p><b>5,674 patients seen</b></p>	<p>After 18 months of successfully delivering what was formerly two administrative services and streamlining them into one centralised efficient function, for the whole of the county, we will now support the transfer of this service, along with the staff members, to its new home in April 2016.</p> <p>Our understanding is that in future there will be a much needed 'hub' for the Orthotics administrative service.</p>
<p><b>Have a Go at Ball Sports</b></p> <p>Ball sports sessions for children aged 6-18 with additional needs or disabilities, their siblings and friends, funded by The Peter Harrison Foundation (six summer sessions) and the West Cornwall Youth Trust (three October sessions).</p>	<p><b>44 children attended at least one session</b></p>	<p>We delivered nine 'Have a Go at Ball Sports' sessions in partnership with Shilton Soccer over the Summer Holidays and October half-term.</p>

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<p><b>Sand Chairs</b></p> <p>All terrain beach access wheelchairs create access to some Cornish beaches, which many disabled people would not have been able to visit otherwise.</p>	<p><b>10 Sand Chairs available</b></p>	<p>We changed our working arrangements this year with the Sand Chair programme and as a result, all chairs were gifted to Cornwall Mobility, who have now taken responsibility for the management and maintenance of the chairs, with ourselves supporting the promotion and availability of the chairs and the service.</p>
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## Representation

As a representative organisation of disabled people, we are called upon when people experience problems and issues, which come to us through our Disability Information and Advice Line (DIAL) service. However, sometimes the issues reported to us need to be referred by the Advisers for further investigation or exploratory work and subsequently become 'representation' or 'social policy' issues which, by their very nature, can take a considerable amount of time and effort to resolve. Although we strive to achieve a satisfactory outcome, sometimes they do not illicit the result we, or those we represent, would ideally want to see. An example of our social policy work this year included representing the interests and concerns of people with limiting health conditions and a disability, concerning Cornwall Council's decision to remove the free parking concession for 'tax exempt' blue badge holders. The outcome being people with nil rate tax and a vehicle adapted for the benefit of the driver can continue to use council car parks free of charge. People with nil rate tax but without a vehicle adapted for the benefit of the driver can purchase a permit from the council for a £10 administrative fee which will entitle them to continue to park for free.

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## Plans for the Future

Despite the very real challenges faced by our own and many other organisations as cuts to funding bite ever deeper while at the same time more people than ever need our support, we have survived and, indeed, thrived as we continue to develop and deliver new and existing projects and services that broaden our reach. We need to continue increasing the ratio of self-generating income against the income of the organisation as a whole, to ensure we always have sufficient capacity within our core, free-at-the point-of-delivery frontline services to meet rising need for support.

Having been successful with our application to the VCS Sustainability Fund, this year will be focused on developing a Change Management Plan with a comprehensive Marketing Strategy at its heart. This will involve commissioning a consultant to work with us, developing and overseeing this work to keep us 'on track' to fulfilling our aim of a more resilient organisation, capable of withstanding the vagaries of grant and contract funding, yet still able to deliver against our core mission and values via our frontline, representative role.

In addition to effective marketing of existing services, such as our Payroll and Managed Accounts services, a key new element of this work will be the development of a comprehensive training offer, both independently, 'in-house', and in partnership with appropriately experienced, qualified providers. Our Personal Assistant (PA) Training Programme, developed many moons ago, for which there is still a real need, will be accordingly refreshed to both reflect changing needs and to align with emerging initiatives from the Department of Health, Skills for Care and others. With increasingly critical staff shortages across the care sector, we also hope to ensure that our PA training programme will provide a tangible career pathway for PAs through external accreditation and linkage to existing qualifications in care. This will help raise the profile and status of PAs, which will hopefully attract more people into this important profession. In addition, there are many other training packages and qualifications that could be delivered independently and in partnership, which will build both skills and capability in the wider workforce, and contribute to increases in self-generated income for the charity.

With political and social upheaval an ever-present reality, combined with a seemingly unending horizon of cuts and rationing to services, disabled people are threatened with a real roll back in the rights to independence and dignity that were fought so hard for and for so long. Our grassroots role is therefore more important than ever, providing an effective representative voice for disabled people and their families across Cornwall and the Isles of Scilly. The end of Discover magazine was a loss to us all and we need to find creative, effective, yet efficient ways to fill the representative void. While a Discover comeback is always a possibility, we will also be hoping to create a social policy vehicle for the charity, one that fulfils our representative role without compromising the positive relationships with service providers who, through our efforts, see us as an organisation that provides positive solutions through co-production.

Sustaining and increasing our frontline information and advice services to meet increasing demand will always be a priority for our organisation. As statutory and voluntary services are cut to the bone or disappear altogether, it is more important than ever that we are there to pick up the pieces and support people to maintain and increase their health, wellbeing and independence. We will be hoping to sustain support around financial capability and debt through household budgeting tools and Smart Money approaches to finance. We also hope to create a more visible information and advice presence across Cornwall, getting out and about within the communities we serve. Above all we at least need to sustain capacity at current levels so we can be there when we are needed.

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## Plans for the Future (continued)

Having successfully delivered the SENDIASS contract for four years, providing information, advice and support to families of children and young people with a special educational need or disability, we hope to retain the service when it is put out to tender this coming year. The service has transformed under our stewardship into one that is equally effective and efficient, particularly important as it now delivers against a much broader remit given the Children and Families Act of 2014.

Children and Young People are an increasing focus for our organisation as we plan to scale up our inclusive, community based activities, such as the Have a Go at Ball Sports activity sessions for children with additional needs or a disability. The pilot this year, in partnership with Shilton Soccer, was a resounding success and the evidence from this will be used to try and secure additional funding to run the sessions again this year and hopefully for many more.

Partnership working plays a critical role in ensuring we reach as many people as possible in this geographically challenged area in which we operate and this year will be no exception. We hope to succeed as a delivery partner in the Learning Partnership as part of an EU funded bid to support people with limiting health conditions or a disability to increase their confidence, skills and employability, building on our experience providing bespoke one-to-one and group-based, longer term support via our Trek West project. An exciting partnership with the Fire and Rescue Service also offers tremendous potential for a more visible community presence through advice sessions at fire stations, outdoor gyms and more joined-up approaches to community safety.

As we have developed our portfolio of services, particularly our Payroll and Managed Accounts services, which are vital contributors to self-generated income, we have taken the opportunity, with all staff and trustees, to review and update our brand so we better capture who we are and what we do. The result is a much fresher feel for our logo, with the introduction of a very Cornish symbol, the lighthouse, to signify protection and safe harbour from the occasional stormy seas we all have to navigate throughout our lives. In addition, our new RISE model: Represent, Include, Support, Empower, captures our core aims and activities, to make it easier to communicate who we are and ensuring we all stay on message when acting as ambassadors for the charity.

We are a forward-thinking organisation, with a talented team committed to *Making Cornwall & Isles of Scilly a Better Place to Live for Everyone* and we look forward to the year ahead.

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## Structure, governance and management

### Governing document

Disability Cornwall & Isles of Scilly is a company Limited by Guarantee governed by its Memorandum and Articles of Association adopted on 11 November 2010. It is a registered charity with the Charity Commission.

### Recruitment and induction of trustees

The directors of the company are also charity trustees for the purposes of charity law. Members of the charity may put themselves forward as trustees. Their appointment is confirmed by members at the charity annual general meeting. New trustees are inducted into the workings of the charity and given training when required.

All trustees give their time voluntarily and receive no benefits from the charity except for use of facilities made available to those who are disabled. This is in respect of their disability and not by virtue of their trusteeship of the charity.

The organisation seeks trustees who can provide advice and guidance based on experience on all aspects of Disability Cornwall's work, utilising their specific skills, knowledge and expertise in making sound decisions. They must have the following attributes:

- a working knowledge of disabled people's organisations and of issues facing disabled people in Cornwall
- an acceptance and understanding of the duties, responsibilities and liabilities of trusteeship
- the willingness to devote the necessary time and effort to the duties of a trustee
- integrity mixed with good independent judgement plus the desire to be an effective team member
- the ability to think creatively and strategically and a willingness to speak their mind.

The charity aims to provide a full induction programme for each new trustee to absorb them quickly and effectively into their role within the organisation and make them feel informed, valued and welcome.

They will be given:

- access to all relevant information pertaining to their role as trustees
- access to the intranet where all organisational documentation is located
- a full briefing on the work of the charity, our mission, aims, working systems, policies and procedures
- the opportunity to meet all the Disability Cornwall staff to find out more about the work of the charity.

# disAbility Cornwall & Isles of Scilly

## Organisation

The trustees are legally responsible for the overall management and control of the charity.

The trustees delegate to the Chief Executive, responsibility for the day to day management of the charity and administrative control of the charitable funds.

The policy and general affairs of the organisation are directed by the full Board of Trustees who may exercise all powers of the charitable company as set out in the Memorandum and Articles of Association.

Prior to each meeting the Board are presented with a briefing from the Chief Executive and financial reports from the Finance Officer including quarterly management accounts, and cash flow projections. Project / service staff attend each meeting and provide a presentation / update on their area of work to the Board, which allows Trustees the opportunity to meet and consult with key staff on a regular basis.

## Public benefit

The charity complies with the public benefit requirement through its charitable objectives.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

## Equality and Diversity

Disability Cornwall is committed to being an equal opportunities employer. We aim to ensure that no job applicant, volunteer, employee or trustee receives less favourable treatment on the grounds of sex, age, disability, marital status, sexual orientation, religion, colour, nationality or ethnic or national origin, nor is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

## Risk review

The trustees have assessed the major risks to which the charitable company is exposed and are satisfied that systems are in place to minimise or mitigate these. The trustees will continue to review potential risks on a regular basis and will take action to minimise or mitigate these risks as required.

## Financial review

The results for the year show net income of £4,984 (2015: £79,754) as detailed in the statement of financial activities.

## Grant making policy

When funding is received which the charitable company is unable to use itself then it is passed to another suitable organisation to use for the purpose it was intended.

# disAbility Cornwall & Isles of Scilly

## Investment policy

The trustees have considered the most appropriate policy for investing funds and find that the current arrangements with the land at North Country, and the short term bank deposits meet the requirement to generate a return on capital whilst maintaining access to funds for operational purposes.

## Reserves policy

In order that the charitable company can meet its objectives for disabled people in Cornwall, the trustees have considered its resources and commitments. The charitable company is reliant on a combination of grant funding and contracts, and the trustees consider that unrestricted reserves to cover approximately 3 – 6 months of the expected core running costs should be maintained. £100,000 of unrestricted funds have been designated for this purpose. A separate designated fund is held representing the value of funds held in the capital assets.

# disAbility Cornwall & Isles of Scilly

## Statement of Trustees' responsibilities

The trustees (who are also directors of Disability Cornwall & the Isles of Scilly, for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 (FRSSE);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Statement of disclosure to independent examiner

In so far as the trustees are aware, there is no relevant information of which the charitable company's independent examiner is unaware. Additionally the trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant information and to establish that the charitable company's independent examiner is aware of that information.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

By order of the trustees



**S Paget MBE**  
*Trustee*

Units 1G and 1H  
Guildford Road Industrial Estate  
HAYLE  
Cornwall  
TR27 4QZ

5 October 2016

# disAbility Cornwall & Isles of Scilly

## Independent examiner's report to the trustees of Disability Cornwall and the Isles of Scilly

I report on the financial statements of the charitable company for the year ended 31 March 2016, which are set out on pages 23 to 40.

### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

# disAbility Cornwall & Isles of Scilly

## Independent examiner's report to the trustees of Disability Cornwall and the Isles of Scilly (continued)

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**M Williams FCA DChA**  
**Robinson Reed Layton**  
*Chartered Accountant*

Peat House  
Newham Road  
TRURO  
TR1 2DP

6 October 2016

# disAbility Cornwall & Isles of Scilly

Statement of financial activities (incorporating income and expenditure account)  
For the year ended 31 March 2016

	Notes	Restricted funds £	Unrestricted funds £	Total 2016 £	Total 2015 £
<b>Income from:</b>					
Donations and legacies	3	-	14,779	<b>14,779</b>	1,740
Charitable activities	4	434,967	-	<b>434,967</b>	424,742
Primary purpose trading activities	5	-	122,410	<b>122,410</b>	110,013
Other trading activities	6	-	4,394	<b>4,394</b>	4,014
Investment income	7	-	503	<b>503</b>	322
Total income		434,967	142,086	<b>577,053</b>	540,831
<b>Expenditure on:</b>					
Cost of raising funds	8	-	19	<b>19</b>	79
Charitable activities	9	446,122	125,928	<b>572,050</b>	460,998
Total expenditure		446,122	125,947	<b>572,069</b>	461,077
<b>Net income/ (expenditure) for the year</b>	<b>11</b>	<b>(11,155)</b>	<b>16,139</b>	<b>4,984</b>	<b>79,754</b>
Total funds brought forward		69,690	204,257	<b>273,947</b>	194,193
<b>Total funds carried forward</b>		<b>58,535</b>	<b>220,396</b>	<b>278,931</b>	<b>273,947</b>

The statement of financial activities includes all gains or losses recognised in the year.

All income and expenditure are derived from continuing activities.

# disAbility Cornwall & Isles of Scilly

## Balance sheet

As at 31 March 2016

	Notes	£	2016 £	£	2015 £
<b>Fixed assets</b>					
Tangible assets	15		<b>32,423</b>		26,529
Investment properties	16		<b>30,000</b>		30,000
			<hr/>		<hr/>
			<b>62,423</b>		56,529
<b>Current assets</b>					
Debtors	17	<b>69,416</b>		53,052	
Cash at bank and in hand		<b>196,349</b>		206,042	
		<hr/>		<hr/>	
		<b>265,765</b>		259,094	
<b>Creditors: amounts falling due within one year</b>					
	18	<b>(49,257)</b>		(41,676)	
		<hr/>		<hr/>	
<b>Net current assets</b>			<b>216,508</b>		217,418
			<hr/>		<hr/>
<b>Net assets</b>	20		<b>278,931</b>		273,947
			<hr/>		<hr/>
<b>Funds of the charity</b>					
Restricted funds	21		<b>58,535</b>		69,690
Unrestricted designated funds	22	<b>141,200</b>		130,000	
Unrestricted general funds	22	<b>79,196</b>		74,257	
		<hr/>		<hr/>	
			<b>220,396</b>		204,257
			<hr/>		<hr/>
<b>Total charity funds</b>			<b>278,931</b>		273,947
			<hr/>		<hr/>

# disAbility Cornwall & Isles of Scilly

Balance sheet (continued)

*As at 31 March 2016*

For the financial year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors' acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to Small Companies, Financial Reporting Standard for Smaller Entities (effective January 2015) and constitute the financial statements required by the Companies Act 2006 and are for circulation to the members of the company.

Signed on behalf of the trustees by:



**S Paget MBE**

*Trustee*

Approved and authorised for issue by the trustees on: 5 October 2016

Company registration No. 07436153

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 1 **General information**

The charity is incorporated as a company limited by guarantee and not having a share capital. In the event of a winding up, registered members are liable to contribute a sum not exceeding £1 per member towards the debts and liabilities of the charity and the costs and expenses of winding up. There were 432 members at 31 March 2016 (2015: 451).

### 2 **Summary of significant accounting policies**

#### 2.1 **Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) (effective 1 January 2015) and the Companies Act 2016. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **Reconciliation with previous Generally Accepted Accounting Practice**

The charity adopted SORP (FRSSE) in the current year.

In preparing the financial statements, the trustees have considered whether in applying the accounting policies required by FRSSE and the Charities SORP FRSSE the restatement of comparative items was required. There are no changes required to comparative items.

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 2 Summary of significant accounting policies (continued)

#### 2.2 **Income**

Voluntary income is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods, or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Legacies are recognised in the accounts in the period to which the charity becomes entitled to the income, unless it is incapable of financial measurement.

Income from trading activities is recognised as earned as the related goods and services are provided.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income received under contract and grant funding. Any income subject to specific performance conditions is recognised as the related goods or services are provided. Income included in this category funding the support of performance activities is recognised when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income is deferred when performance related grants are received in advance of the performances or events to which they relate.

No amount is included in the financial statements for volunteer time in line with the SORP (FRSSE).

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

## 2 Summary of significant accounting policies (continued)

### 2.3 Expenditure

Expenditure is included on an accruals basis. The irrecoverable element of VAT is included with the item of expense to which it relates. Expenditure is recognised when a liability is incurred.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

Governance costs represent the costs of management committee expenses, independent examination fees and professional fees.

### 2.4 Funds structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

Unrestricted funds are available to the trustees without specific conditions. The use of these funds is entirely at the discretion of the trustees.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

### 2.5 Fixed assets and depreciation

Depreciation is provided on fixed assets to write off the cost less the estimated residual value of the assets by equal instalments over their estimated useful economic lives as follows:

Leasehold improvements	Over the period of the lease
Motor vehicles	20% per annum

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

## **2 Summary of significant accounting policies (continued)**

### **2.6 Investment properties**

Investment properties for which a fair value can be measured reliably without undue cost or effort are measured at fair value at each reporting date with changes in fair value recognised in net gains/(losses) on investments in the SOFA.

### **2.7 Employee benefits**

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a multi-employer defined benefit pension scheme. The charity is unable to identify its share of any scheme asset or liability and therefore the pension scheme is accounted for as a defined contribution scheme.

### **2.8 Debtors and creditors**

Debtors receivable and creditors payable within one year are recorded at transaction price.

### **2.9 Transfers**

Transfers are made when appropriate from a specific fund to recover costs incurred not charged directly to that fund.

### **2.10 Taxation**

The company is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the test set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

### **2.11 Operating leases**

Rental charges are charged in the statement of financial activities on a straight line basis over the life of the lease.

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 2 Summary of significant accounting policies (continued)

#### 2.12 Statement of cash flows

The charity is exempt from the requirement to prepare a statement of cash flows on the grounds of its size.

### 3 Donations and legacies

	<b>2016</b>	2015
	£	£
Donations and legacies	<b>754</b>	1,740
Donation of a minibus	<b>14,000</b>	-
Membership fees	<b>25</b>	-
	<hr/>	<hr/>
	<b>14,779</b>	1,740
	<hr/> <hr/>	<hr/> <hr/>

# disAbility Cornwall & Isles of Scilly

## Notes

(forming part of the financial statements)

### 4 Income from charitable activities

	Restricted funds £	Unrestricted funds £	Total 2016 £	Total 2015 £
Carers contract	22,262	-	<b>22,262</b>	22,262
Carers publications	25,772	-	<b>25,772</b>	21,148
Orthotics contract	110,078	-	<b>110,078</b>	82,957
Independent support contract	60,858	-	<b>60,858</b>	55,733
PPS – SENDIASS	55,784	-	<b>55,784</b>	55,783
SENDIASS transition	41,667	-	<b>41,667</b>	41,667
<i>Grants:</i>				
Healthwatch	7,500	-	<b>7,500</b>	7,500
Rank Foundation	25,000	-	<b>25,000</b>	10,000
Rank Internship	10,733	-	<b>10,733</b>	-
Henry Smith Charity	-	-	-	18,778
Heritage Lottery Fund	-	-	-	6,040
Clare Milne Trust	-	-	-	30,000
ODI Facilitation Fund	-	-	-	9,860
Comic Relief	59,761	-	<b>59,761</b>	30,998
Duchy Health Charity	10,102	-	<b>10,102</b>	7,216
Lloyds Bank Foundation	-	-	-	24,800
West Cornwall Youth Trust	1,700	-	<b>1,700</b>	-
Peter Harrison Foundation	3,500	-	<b>3,500</b>	-
Other less than £1,000 each	250	-	<b>250</b>	-
	<hr/>	<hr/>	<hr/>	<hr/>
	434,967	-	<b>434,967</b>	424,742
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

### 5 Income from primary purpose trading activities

	Restricted funds £	Unrestricted funds £	Total 2016 £	Total 2015 £
Consultancy and access audit income	-	13,341	<b>13,341</b>	22,478
Ancillary services provided	-	109,069	<b>109,069</b>	87,535
	<hr/>	<hr/>	<hr/>	<hr/>
	-	122,410	<b>122,410</b>	110,013
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 6 Income from other trading activities

	<b>2016</b>	2015
	£	£
Fundraising	-	2
Advertising fees	<b>920</b>	130
Conference facility hire	-	2,497
Rental income	<b>2,340</b>	585
Other income	<b>1,134</b>	800
	<hr/>	<hr/>
	<b>4,394</b>	4,014
	<hr/> <hr/>	<hr/> <hr/>

### 7 Investment income

	<b>2016</b>	2015
	£	£
Bank interest receivable	<b>503</b>	322
	<hr/> <hr/>	<hr/> <hr/>

### 8 Cost of raising funds

	<b>2016</b>	2015
	£	£
Other costs	<b>19</b>	79
	<hr/> <hr/>	<hr/> <hr/>

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 9 Cost of charitable activities

	2016 £	2015 £
Salaries and pension contributions	444,208	321,880
Staff Travel	14,190	10,485
Staff Training and recruitment	947	4,529
Consultancy and other direct costs	7,743	8,166
Consultation and access audit costs	4,250	14,645
Advertising and marketing	320	1,317
Business rates	292	1,030
Rent and office maintenance	19,435	22,335
Light, heat and water	3,992	3,305
Equipment and furnishings	2,092	8,136
IT maintenance	7,320	6,787
Insurance	2,728	2,464
Telephone	7,133	8,041
Postage, stationery and photocopier	29,954	19,326
Cleaning (including wages)	2,193	2,167
Professional fees	6,244	10,757
Minibus expenses	1,051	-
Subscriptions	852	1,001
Management committee expenses	-	38
Volunteers Expenses	1,004	1,378
Bank Charges	77	4
Sundries and waste disposal	3,330	4,071
Depreciation	8,106	5,306
Governance (note 10)	4,589	3,830
	<hr/>	<hr/>
	<b>572,050</b>	<b>460,998</b>
	<hr/> <hr/>	<hr/> <hr/>

# disAbility Cornwall & Isles of Scilly

## Notes

(forming part of the financial statements)

### 10 Governance costs

	Restricted funds £	Unrestricted funds £	Total 2016 £	Total 2015 £
Independent examiner's fee	-	2,340	<b>2,340</b>	2,100
Professional fees	-	41	<b>41</b>	41
Management committee expenses	-	2,208	<b>2,208</b>	1,689
	-	4,589	<b>4,589</b>	3,830

### 11 Net income for the year is stated after charging:

	2016 £	2015 £
Operating leases	<b>20,211</b>	20,647
Independent examiner's fee	<b>2,340</b>	2,100
Depreciation	<b>8,106</b>	5,306

### 12 Staff costs and numbers

	2016 £	2015 £
<i>Staff costs were as follows:</i>		
Salaries	<b>414,555</b>	303,736
Social security costs	<b>27,364</b>	19,415
Pension contributions	<b>2,828</b>	824
	<b>444,747</b>	323,975

No employee received remuneration of £60,000 or more.

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2016 No	2015 No
Charitable activities	<b>19</b>	13

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 13 Pension contributions

#### *NHS defined benefit pension scheme*

The charity contributes on behalf of its employees to the National Health Service pension scheme.

The NHS Pension Scheme is an unfunded, defined benefit scheme that covers NHS employers, General Practices and other bodies, allowed under the direction of the Secretary of State, in England and Wales. As a consequence it is not possible for the charity to identify its share of the underlying assets or liabilities of the scheme.

The Scheme is subject to a full valuation every five years. The results of the latest valuation at 31 March 2012 were published in 2014. The valuation recommended that the current employer contribution rate to be 14.3% from 1 April 2015.

The pension cost charge for the period amounted to £2,828 (2015: £824).

Contributions amounting to £Nil (2015: £165) were payable to the Fund at 31 March 2016.

### 14 Related party transactions

No remuneration was paid to the trustees in 2016 or 2015. Attendance fees and reimbursement of travel costs were paid to 5 (2015: 5) trustees totalling £189 for participation in disability events and not for their trusteeship duties (2015: £265). Expenses of £44 were claimed and reimbursed to 2 (2015: 3) trustees (2015: £44).

# disAbility Cornwall & Isles of Scilly

## Notes

(forming part of the financial statements)

### 15 Tangible fixed assets

	Leasehold improvements £	Motor vehicles £	Total £
<b>Cost</b>			
At 1 April 2015	53,058	-	53,058
Additions	-	14,000	-
	-----	-----	-----
At 31 March 2016	53,058	14,000	53,058
	-----	-----	-----
<b>Depreciation</b>			
At 1 April 2015	26,529	-	26,529
Charge for the Year	5,306	2,800	8,106
	-----	-----	-----
At 31 March 2016	31,835	2,800	34,635
	-----	-----	-----
<b>Carrying amount</b>			
<b>At 31 March 2016</b>	<b>21,223</b>	<b>11,200</b>	<b>32,423</b>
	=====	=====	=====
At 31 March 2015	26,529	-	26,529
	=====	=====	=====

### 16 Investment properties

	£
<b>At 1 April 2015 and 31 March 2016</b>	<b>30,000</b>
	=====

The investment properties have been valued by the trustees on 31 March 2016 on the basis of estimated fair value for existing use.

### 17 Debtors

	2016 £	2015 £
Other debtors	68,822	50,924
Prepayments	594	2,128
	-----	-----
	<b>69,416</b>	<b>53,052</b>
	=====	=====

# disAbility Cornwall & Isles of Scilly

## Notes

(forming part of the financial statements)

### 18 Creditors: amounts falling due within one year

	2016 £	2015 £
Trade creditors	1,512	5,628
Other creditors	-	1,317
Deferred income (note 19)	45,525	32,631
Accruals	2,220	2,100
	<hr/>	<hr/>
	<b>49,257</b>	41,676
	<hr/> <hr/>	<hr/> <hr/>

### 19 Deferred income

	2016 £	2015 £
<i>Funding received in advance</i>		
Balance at 1 April 2015	32,631	37,512
Amount released to income	(32,631)	(37,512)
Amount deferred in the year	45,525	32,631
	<hr/>	<hr/>
Balance at 31 March 2016	<b>45,525</b>	32,631
	<hr/> <hr/>	<hr/> <hr/>

### 20 Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total £
Tangible fixed assets	21,223	41,200	<b>62,423</b>
Net current assets	37,312	179,196	<b>216,508</b>
	<hr/>	<hr/>	<hr/>
	58,535	220,396	<b>278,931</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# disAbility Cornwall & Isles of Scilly

## Notes

(forming part of the financial statements)

### 21 Restricted funds

	At 1 April 2015 £	Income £	Expenditure £	At 31 March 2016 £
Parent Partnership Service - SENDIASS	768	55,784	(56,552)	-
SENDIASS Transition	-	41,667	(41,667)	-
Carers Services	-	48,034	(48,034)	-
Healthwatch	-	7,500	(7,500)	-
Rank Foundation	-	25,000	(12,500)	<b>12,500</b>
Lloyds Bank Foundation	21,817	-	(21,817)	-
Comic Relief	18,932	59,761	(58,984)	<b>19,709</b>
Duchy Health Charity	-	10,102	(10,102)	-
Independent Support	993	60,858	(61,851)	-
Rank internship	-	10,733	(5,685)	<b>5,048</b>
Orthotics	651	110,078	(110,729)	-
West Cornwall Youth Trust	-	1,700	(1,700)	-
Peter Harrison Foundation	-	3,500	(3,500)	-
Other smaller funds	-	250	(195)	<b>55</b>
Development project (fixed assets)	26,529	-	(5,306)	<b>21,223</b>
	<hr/>	<hr/>	<hr/>	<hr/>
	69,690	434,967	(446,122)	<b>58,535</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

### Purposes of restricted funds

SENDIASS (Cornwall Council)	For delivering information, advice and support for any child or young person aged 0-25 with a special educational need or disability, their parents and families.
SENDIASS Transition (National Children's Bureau)	To build capacity in SENDIASS to implement the new IAS responsibilities required by the Children and Families Act 2014.
Carers Services (Cornwall Council)	Part of a joint project to provide an enhanced carers service in Cornwall.
Healthwatch (Healthwatch Cornwall)	For the role of Expert Network Partner in support of Healthwatch Cornwall's activities.

# disAbility Cornwall & Isles of Scilly

## Notes

*(forming part of the financial statements)*

### 21 Restricted funds (continued)

#### Purposes of restricted funds (continued)

Rank Foundation	For Core costs and specific activities
Lloyds Bank Foundation	For the 'Trek West' project to help 60 disabled and long term unemployed people to receive individual and group training over a longer term.
Comic Relief	For "The Power Pack – Making Change Work" project.
Duchy Health Charity	For the Personal Health Budgets Support Project.
Independent Support (National Children's Bureau)	To provide a local Independent support service which provides advice and support directly to parents/carers and young people during the Education, Health and Care Plan assessment and planning process.
Rank Foundation (Internship Programme)	To fund an intern to work at the charity as part of the Time to Shine Internship Programme 2016.
Orthotics (NHS Kernow)	To deliver the orthotics appointments service delivered on behalf of NHS Kernow.
West Cornwall Youth Trust	To deliver 'Have a Go at Ball Sports' camps for children and young people with additional needs or disability, their siblings and friends.
Peter Harrison Foundation	To deliver 'Have a Go at Ball Sports' camps for children and young people with additional needs or disability, their siblings and friends.
Other smaller funds	Various other smaller funds to support specific parts of the charity's objectives.
Development project	This fund represents the cost of the warehouse conversion and conference facilities less depreciation.

# disAbility Cornwall & Isles of Scilly

## Notes

(forming part of the financial statements)

### 22 Unrestricted funds

	At 1 April 2015 £	Income £	Expenditure £	Transfers £	At 31 March 2016 £
<i>Designated funds:</i>					
Running costs reserve	100,000	-	-	-	<b>100,000</b>
Fixed asset reserve	30,000	-	(2,800)	14,000	<b>41,200</b>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	130,000	-	(2,800)	14,000	<b>141,200</b>
General funds	74,257	142,086	(123,147)	(14,000)	<b>79,196</b>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	204,257	142,086	(125,947)	-	<b>220,396</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The running costs reserve is to fund a period of 3 - 6 months core running costs should all funding cease to enable the charity to seek alternative funding.

The fixed asset reserve represents the value of funds held in fixed assets owned by the charity.

### 23 Financial commitments

At 31 March 2016, annual commitments under non-cancellable operating leases were as follows:

	Land and buildings 2016 £	Land and buildings 2015 £	Other 2016 £	Other 2015 £
<i>Operating leases which expire:</i>				
In one year	<b>18,000</b>	18,000	<b>676</b>	1,622
Between two and five years	-	-	<b>829</b>	589
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>18,000</b>	18,000	<b>1,505</b>	2,211
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## Contact us



Units 1G/H Guildford Road  
Industrial Estate  
Guildford Road  
Hayle  
TR27 4QZ

T: 01736 759500

Email: [info@disabilitycornwall.org.uk](mailto:info@disabilitycornwall.org.uk)

[www.disabilitycornwall.org.uk](http://www.disabilitycornwall.org.uk)



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